



TO: BOARD OF DIRECTORS
FROM: STEVE LIDGARD, EXECUTIVE DIRECTOR – BUSINESS SERVICES
SUBJECT: DIESEL FUEL BID – CONTRACT AWARD
DATE: AUGUST 15, 2017
TYPE: ACTION NEEDED

On June 20, 2017, the board approved a call for bids for diesel fuel. The bid closing date was July 12, 2017. Five firms submitted bids. Associated Petroleum Products submitted the low bid.

The bid pricing is based on the average per gallon rack (wholesale refinery) price plus a markup of (\$0.0100) per gallon. The previous contract with Petroleum Trader Corporation set the markup rate at \$0.0339 per gallon.

The contract term under this bid is for the 2017-18 school year. The contract may be renewed, at district discretion, for two more one-year terms. This will allow time for staff to determine if the quality of fuel and the level of service provided under the contract is acceptable prior to renewing the contract for additional terms.

Recommendation:

We recommend the board move to award the contract for diesel fuel to the low bidder, Associated Petroleum Products.

**Stanwood-Camano School District #401
Transportation Department**



WHERE "SAFETY" IS OUR JOB

Date: July 27, 2017

To: SCSD School Board

From: Lisa Orton, Transportation Director

RE: Approval of diesel bid from Associated Petroleum Products

The Stanwood-Camano School District Transportation Department would like to enter into a 1 year contract with APP (Associated Petroleum Products) to supply diesel fuel for our department. Their cost above rack price was significantly lower than the other fuel distributors that bid.

Recommendation:

That the Stanwood-Camano School District Board of Directors approve a 1 year contract with APP to supply the diesel fuel for the SCSD Transportation Department.

Director of Transportation-Lisa Orton
Transportation Specialist-Angie Pedersen
Transportation Dispatch/Trainer-Debbie Saylor

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